



**AGENDA**  
**Park Board Meeting**  
**May 21st, 2025 @ 5:30 p.m.**  
**City Hall Council Chambers**

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Call Meeting To Order Deby Low, President

Approval of the April Meeting Minutes Deby Low, President  
Approval of the March 19th Executive Meeting Minutes

Announce Visitors Deby Low, President

New Business Ellen Kuker  
A. Approval of Change Order #1 Shelter House Patio Project  
B. Approval of Huesman Amusement Company Agreement  
C. City's Sanitary Sewer Extension Project  
D. Riley Park Shelter House Ribbon Cutting Event  
E. Approval of Kinder Lawn Proposal  
F. Approval of Staff Hires  
G. Approval of \$5,000+ Expenditures

Old Business Ellen Kuker, Director  
A. Riley Park 100th Celebration  
B. Parks Maintenance Garage Project  
C. Master Plan Sub-Committees Update  
D. Brandywine Park Way-Finding  
E. Riley Park Pump Track  
F. Parks of Hancock County Meeting  
G. Nature Center  
H. Riley Park Wellhouse Project

Staff Reports Staff  
A. Senior Center Director's Report—Kim Voorhis  
B. Riley Home & Museum—Ellen Kuker  
C. Program/Events—Julie Patterson  
D. Maintenance Foreman's Report—Josh Gentry  
E. Assistant Director's Report—Julie Patterson  
F. Director's Report—Ellen Kuker

Committee Reports  
A. Plan Commission Rick Roberts, Secretary

Approval of Claims Deby Low, President  
Adjournment Deby Low, President

Next Parks Board Meeting: June 18th at 5:30 p.m. in City Hall, Council Chambers

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GREENFIELD PARKS AND RECREATION DEPARTMENT  
2025 Staff Approvals

First Name	Last Name	Position	Start / Effective Date	Comment	Pay	Classification	Position & Pay Approved	Staff & Pay Approval
Gary	Rinconnes	Parks Maintenance Landscape/Grounds	4/14/2025	Merit Pay Raise	\$ 15.00	Part Time	2/19/2025	5/21/2025
Camden	Yost	Parks Maintenance Project/Facilities Team	5/22/2025	New Seasonal Hire	\$ 14.50	Part Time	12/16/2024	5/21/2025
Hunter	Holt	Parks Maintenance Landscape/Grounds	5/22/2025	New Seasonal Hire	\$ 14.50	Part Time	12/16/2024	5/21/2025

GREENFIELD PARKS AND RECREATION  
2025

Expenditure Listing of \$5,000.00+

Project Description	Costs	Timeline	Vendor	Comments	Fund
Pump Track Concrete Area	\$ 7,539.20	ASAP	Vail's Concrete	Added sidewalk width from 5' to 6', pavilion footers, steps, longer sidewalk	Impact
Ferris Wheel Rental for Riley Parks 100th Anniversary Celebration	\$ 7,500.00	October	Huesman Amusement	Ferris Wheel will be the main attraction for our Riley Park 100th Anniversary Celebration	Donations



# Greenfield Senior Center

**April/May 2025**

## Park Board Report

**Kim Voorhis**

Director

Patricia Elmore Center

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Greenfield, IN 46140

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- GBC Bank Financial Literacy Lunch and learn classes
- We have a new walking group that takes place after the ladies fitness class. This is a walking fitness app that several of the ladies due together after the regular class.
- Volunteer Appreciation Dinner April 7. There were 17 volunteers who attended. We had soup and sandwiches and a great time.
- Chair Volleyball has picked up tremendously and best of all everyone is having a great time. They would like play every Wednesday.
- April 19 I had the privilege of speaking at the Honor Flight Breakfast at Charter of Gateway. I also met Mr. Bob Wortman.
- New Guitar instructor and music junkie Sally Zwisler.
- 2024 April attendance 968  
2025 April attendance 1056  
Daily Avg. 46

# **JAMES WHITCOMB RILEY BOYHOOD HOME AND**

## **MUSEUM REPORT:**

### **MAY 2025**



- WE HAD HOLY CROSS LUTHERAN SCHOOL COME AND VISIT. THEY HAD A GREAT TIME AND BOUGHT A LOT OF STUFF IN THE GIFT SHOP!
- TALKED TO BRUCE HARVEY, AND HE WILL BE STARTING TO WORK ON COSMETIC REPAIRS IN THE HOME AND WILL BE WORKING ON THE MUSEUM FRONT PORCH.
- WE HAVE PIXY TEA PARTY ON JUNE 22ND AND ALREADY HAVE 14 PEOPLE SIGNED UP TO ATTEND.
- THE ELIZABETH RILEY EVENT WENT WELL. WE HAD ABOUT 11 PEOPLE ATTEND.
- FOR MR. RILEY'S BOOK CLUB IN APRIL, WE DISCUSSED A GIRL OF THE LIMBERLOST BY GENE STRATTON-PORTER. WE HAD 8 PEOPLE ATTEND.



#### **Social Media Report:**

- Facebook: Combined Posts 4,143.
- Top Post of the Month: Pixy Tea Party 884 views.

#### **Rentals and Visitors Recap:**

- Lizabuth Ann's Kitchen had 10 rentals with around 370 people for April—year to date: Jan-April 35 rentals with approx.=1270
- Riley Home and Museum visitors: April 120; Year to date: Jan-April 365



# PROGRAMS & EVENTS

May 2025 Park Board Report  
Madison Ritchison

## PRESCHOOL

### End of Year

Our last day of preschool for the 2024-2025 school year is Thursday, May 22<sup>nd</sup>. We will host a graduation ceremony on the 22<sup>nd</sup> at 9:30 am. We have invited parents, grandparents, and friends to celebrate this milestone. Graduation will be held at the Riley Park Shelter House.

### April Visitors

Every April, we conduct visits with Fire and Police Departments.

This year, we had a visit from Joe Walker, a Beech Grove Police Officer. Officer Joe has a student in our program and was able to bring a drone and other equipment for the students to learn about.

We also had a visit from the Greenfield Fire Territory. GFT brought a crew, a fire engine, and an ambulance. Each student had the opportunity to sit in both trucks as well as learn about fire safety. Finally, Lauren Silcox, an Indianapolis 500 Princess, came and read books to our students as well as told them about her duties and shared facts about the race.



## IMPORTANT REMINDERS

Kids Kamp will begin on Monday, June 4th. All spots are full! Planning for this summer began in March and has been completed for the entire summer.



## UPCOMING EVENTS

Bird Watchers- May 24th - Thornwood

Mushrooms & Fungus- June 7<sup>th</sup> -  
Nature Center

Art Studio- Summer Camp- Pop  
Culture- June 9<sup>th</sup>- June 12<sup>th</sup>- Elmore  
Center

Bird Watchers- June 14<sup>th</sup> - Beckenholdt

The Buzz about the Bees- June 21st -  
Nature Center

## **Large Scale**

**Patio and Landscaping work has began target completion date of 6/12**

**Staffing - Seasonal influx continues with last of summer  
help being HS students 6/3**

**Pump Track Ribbon Cutting was a huge success, last remaining items are bike  
repair stand, landscape around signage, and support building completion.**

**Renovations at Maintenance Garage – break room and restrooms are complete,  
ada ramp complete, louvres installed, DNR inspection scheduled,  
contractor under direction that completion date was missed and damages will be  
assessed**

**RAT continues completion in '25**

**Splash Pad Opening, Pool being made ready to open  
Stage being made ready for concerts**

## **Small Scale**

**Training, Seasonal Staff Planning, and  
updates to Maintenance Plan ongoing**

**Improvements to equipment, maintenance facilities underway**

**DNR issues being worked thru to complete work on pump track support building**

**Rental Bikes in service**

**Fence Repairs at Pickle Ball Courts began and will continue**

**Fence replacement at old Maintenance Shop (Bldg 2) 50%**



# PARKS ASSISTANT DIRECTOR REPORT

## MAY SUMMARY '25

### JOHNNY TALKS

Our Johnny Talks have been installed, and May offerings have been placed. Marketing materials include concerts, happenings at the Riley home and other parks events and programs.

### SEASONAL AND PART TIME HIRES

Our orientations have taken place, and we are almost "pool ready." We had a hands-on training on the 20<sup>th</sup> and made sure our new and returning hires were aware of their duties. EX: running the cash register, where the cleaning supplies live and to crunch the bag of dippin dots before handing it to a customer!

### COMMUNITY PARTNERS

Welcome new community partner Clearwater Eye Centers. They want to launch T-shirts at 4 concerts and will have half a page add in our concert program.

### CONCERTS

We are gearing up for opening weekend June 13<sup>th</sup> & 14<sup>th</sup>. A big media advertising blitz will be in place by the beginning of June to get the word out. We will welcome a few new food trucks this season including Ben's pretzels to our Friday night concerts for the first time. New Lily and I created the 2025 concert program and have submitted it for print. They will be back and ready to hand out at opening weekend June 13<sup>th</sup> & 14<sup>th</sup>.

### HANCOCK HALF

Planning continues for the inaugural Hancock Half marathon, 5k, set for Saturday June 7<sup>th</sup>, 2025. Registration is now over 300 and will likely reach 400. If you have time to volunteer the morning of June 7<sup>th</sup> I can give you a link. We are still looking for course marshals to help with safety. I can give you the sign up genius link, just ask.

### SOCIAL MEDIA

In the last 28 days, our Facebook page had 32,303 post reaches. We had 151,947 page views. We had 1,088 content interactions. We had 233 link clicks. We have 135 new followers. We continue to gain followers and are up to, 8.5 amazing.

Respectfully submitted by  
Julie Patterson

[jpatterson@greenfieldin.org](mailto:jpatterson@greenfieldin.org)  
317-967-5386



**Greenfield Parks and Recreation  
Board Meeting  
May 21, 2025**

The Greenfield Parks and Recreation Board met in session on Wednesday, May 21, 2025 at 5:30 p.m. in City Council Chambers.

Present: Ms. Deby Low; Mr. Rick Roberts; Mr. Alan Hammons; Ms. Kristi Baker; Mr. John Rihm; Ms. Ellen Kuker; Mr. Josh Gentry; Ms. Bobbi Anderson; Ms. Julie Patterson; and Ms. Kim Voorhis. Meeting was called to order by Ms. Low at 5:30 PM.

**Approval of Minutes:** Motion to approve April 16, 2025, Park Board Minutes was made by Mr. Rihm. Seconded by Mr. Roberts. Motion carried.  
Motion to approve March 19, 2025, Executive Meeting Minutes made by Ms. Baker. Seconded by Mr. Hammons. Motion carried.

**Visitors: None**

**New Business:**

**Approval of Change Order #1 Shelter House Patio Project –** (attachment) Board members were given a copy of the change order for review. There were several factors on the front end of RLC Lawyer Contracting beginning this project that caused them to miss their completion deadline. We worked closely to identify a new completion deadline of June 12<sup>th</sup>. Motion to approve change order #1 made by Mr. Roberts. Seconded by Mr. Rihm. Motion carried.

**Approval of Huesman Amusement Company Agreement-** (attachment) Board members were given a copy of the agreement for review. Huesman Amusement Company will be providing a Ferris Wheel for our October 4, 2025 100<sup>th</sup> Anniversary of Riley Park celebration. Gregg Morelock will review the agreement as well. We plan to apply for a Tourism grant to help pay for the \$7,500.00 Ferris Wheel fee. Mr. Roberts suggested we confirm the cost of any insurance coverage/riders we may need for this. Ms. Kuker requested this information from the City's insurance carrier and present when secured. Motion to approve the agreement contingent on Gregg Morelock's approval made by Mr. Roberts. Seconded by Mr. Hammons. Motion carried.

**City's Sanitary Sewer Extension Project–** (attachment) Board members were given an aerial showing the City's Sanitary Sewer Extension project route. It will run on the east side of Beckenholdt Park. We have requested they do not disturb the prairie since it is so hard to establish. They are aware this is our goal, but the reality of the project may dictate that they encroach into the prairie minimally. They will be installing an asphalt trail over this new sewer in anticipation of connecting to the roundabout that is scheduled to be installed this summer/fall at Franklin and 300.

**Riley Park Shelter House Ribbon Cutting Event-** This event will be held on Thursday, May 29<sup>th</sup> at 11:00 am.

**Approval of Kinder Lawn Proposal-** (attachment) Board members were given a copy of the proposal for review. Kinder Lawn Maintenance will mow Macy Park weekly through September at a cost of \$145.00/mow. Motion to approve the proposal made by Ms. Baker. Seconded by Mr. Rihm. Motion carried.

**Approval of Staff Hires-** (see attached) Seeking approval for the following staff hires:

- Gary Rinconnes—Parks Maintenance Landscape/grounds—Merit pay raise. \$15.00/hr. effective 5/21/2025.
- Camden Yost—Parks Maintenance Project/Facilities team- New seasonal Hire. \$14.50/hr. effective 5/21/2025.
- Hunter Holt—Parks Maintenance Landscape/grounds—New seasonal hire. \$14.50/hr. effective 5/21/2025.

Motion to approve all staff hires as presented made by Mr. Hammons. Seconded by Ms. Baker. Motion carried.

**Approval of \$5,000+ Expenditures:** (see attached) Seeking approval for the following expenditures:

- \$7539.20 out of Impact to Vail's Concrete for additional sidewalk width from 5' to 6', pavilion footers, steps, longer sidewalk at Pump Track concrete area. Motion to approve made by Mr. Roberts. Seconded by Mr. Rihm. Motion carried.
- \$7,500.00 out of Donations to Huesman Amusement Celebration for Ferris Wheel Rental for the Riley Park 100<sup>th</sup> Anniversary Celebration. Motion to approve made by Mr. Roberts. Seconded by Ms. Baker. Motion carried.

## **Old Business:**

**Riley Park 100<sup>th</sup> Celebration:** This celebration will take place on October 4<sup>th</sup> from 3-6 p.m. We have secured a Ferris Wheel that will be placed east of the basketball courts in the lower level of Riley Park. We will also be hosting some carnival type games by partner organizations, and we will be giving away 100 cupcakes, 100 hotdogs, 100 bags of popcorn, etc. The Mayor will make a proclamation to acknowledge Riley Park turning 100. We hope to begin getting the word out about Riley Park turning 100 on social media, banners, posters, yard signs and a birthday party hat on JWR at the US40 entrance to Riley Park.

**Parks Maintenance Garage Project-** Interior work is done! It looks great! We have started the Flood Elevation Certificate and Floodproofing Certificate process so we can close out the open violation ticket.

**Master Plan Sub-Committee Reports-** (attachment) Board members were given a copy of the report for review. These sub-committee's will not meet during our concert season but will resume meeting in the fall after the concert season.

**Brandywine Park Way-Finding-** Board members were emailed the most recent version of the Brandywine Park Way-finding proofs. Next steps include construction documents and a budget.

**Riley Pak Pump Track-** Ribbon cutting event went well. We will begin programming the track with "Ride Days" where a parks staff will be on-site to help kids and make our loaner bikes available. We are looking at how to incorporate the pump track into our Bike Bash event for next year.

**Parks of Hancock County-** (attachment) Board members were given a copy of the April 16<sup>th</sup> meeting. We had five different communities represented.

**Nature Center-** We have had just over 50 visitors from April to May. Nature programming and bird walk opportunities have also started. Our numbers for our nature program opportunities are increasing, our night hike had over 20 participants.

**Riley Park Wellhouse-** Brittany Harvey has been unresponsive since mid-April. We have met with David Shaw, a local landscaper, to see if he can help us fine tune the design and create construction documents and finalize a budget. Brittany's information did not include the planting plans, even though she gave us a total number of plants, it did not include demo and site preparation, so her budget number of \$89,500 does not include several key elements.

## **STAFF REPORTS:**

**Senior Center Report:** (see attached)

- GBC Bank Financial Literacy Lunch & Learn classes are underway.
- There is a new walking group that takes place after the ladies fitness class.
- The volunteer appreciation dinner was April 7<sup>th</sup> with 17 volunteers in attendance.
- Chair volleyball has picked up tremendously and everyone is having a great time.
- April 19<sup>th</sup> Kim spoke at the Honor Flight breakfast at Charter of Gateway.
- We have a new guitar instructor and music junkie Sally Zwisler
- April attendance was 1056 for a daily average of 46.

**Riley Home & Museum Report:** (see attached)

- Holy Cross Lutheran School came for a visit.
- Bruce Harvey will be starting to work on cosmetic repairs in the Home and will be working on the Museum front porch.
- Pixy Tea Party is on June 22<sup>nd</sup>. We have 14 already signed up.
- We had 11 people attend the Elizabeth Riley event.
- For Mr. Riley's Book Club in April, we discussed A Girl of the Limberlost by Gene Stratton-Porter.
- LAK rentals for April = 10 rentals with around 370 people.

**Programs and Events Report:** (see attached)

- Our last day of Preschool for the 2024-2025 school year is May 22<sup>nd</sup>.
- Kids Kamp begins on Monday, June 4<sup>th</sup>. All spots are full.
- Bird Watchers-May 24<sup>th</sup> at Thornwood; Mushrooms & Fungus-June 7<sup>th</sup> at Nature Center; Art Studio- Summer Camp June 9<sup>th</sup> through June 12<sup>th</sup>; Bird Watchers- June 14<sup>th</sup> at Beckenholdt; The Buzz about the Bees-June 21<sup>st</sup> at Nature Center.

**Maintenance Foreman Report:** (see attached)

Large scale:

- Shelter house patio and landscaping work has begun with a target completion date of June 12<sup>th</sup>.
- Seasonal staffing influx continues.
- Maintenance Garage renovations- Break room and restrooms are complete, ADA ramp complete, louvers installed, DNR inspection scheduled, contractor under direction that completion date was missed and Liquidated Damages will be assessed.

- Splash Pad and Pool openings.
- Depot stage being made ready for concerts.

**Small Scale:**

- DNR issues are being worked through to complete work on pump track support building.
- Bike Share bikes in service.
- Fence repairs at Pickleball courts began and will continue.
- Fence replacement at old maintenance shop (Building 2) 50% complete.

**Assistant Director's Report:** (see attached)

- Johnny Talks have been installed, and May offerings have been placed.
- We are almost "pool ready." We had hands on training on May 20<sup>th</sup>.
- Welcome new community partner Clearwater Eye Centers. They want to launch t-shirts at four concerts and will have a half page ad in our concert program.
- Planning continues for the Hancock Half set for Saturday, June 7<sup>th</sup>. Registration is now over 300 and will likely reach 400.

**Director's Report:** (see attached)

- I am still meeting every other week for the Riley Arts Trail. The contractor is indicating a July completion date. Once the trail is open to the public, we can begin to install other features for the trail.
- Riley Boyhood Home should be undergoing a landscape transformation in the next month or so. Josh Thomas has created a plan and will begin to implement it yet this month.
- Baker's Rainbow Bridge will also receive some much-needed landscape. Teresa Bowlby is putting together a plan, and we hope to implement parts of it this summer with tree plantings this fall.
- We will begin our staff appreciation lunches on May 21<sup>st</sup> and will continue through August.
- Shelter house rentals continue to come in. Year to date we have had 45 rentals, which equals \$16,000. The Riley Festival will move their Mayor's Breakfast event, which is Saturday during the Riley Festival, to the Shelter House.

**Committee Reports:**

**Plan Commission-** Mr. Roberts reported that the committee amended the Hawk's Tail plan and will connect at Morristown Pike trail head.

**Approval of Claims:** Motion to approve May Claims was made by Mr. Roberts. Seconded by Ms. Baker. Motion carried.

**Adjournment:** Ms. Baker made a motion to adjourn. Seconded by Mr. Hammons. There being no further business, meeting adjourned at 6:10 p.m.



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Secretary, Rick Roberts